



## City of Kingston Municipal Conflict of Interest Act Complaint Form - Statutory Declaration

### Declaration

Signing a false declaration may expose you to prosecution under ss. 131 and 132 or 134 of the *Criminal Code*, R.S.C. 1985, c. C-46 and also to civil liability for defamation.

I, \_\_\_\_\_, of the \_\_\_\_\_ in the  
Province of Ontario.

Solemnly Declare That:

1. I reside at:

My contact information is as follows:

Telephone:

Email:

2. I have reasonable and probable grounds to believe that  
\_\_\_\_\_ has contravened the following section(s) of the *Municipal Conflict of Interest Act*,  
R.S.O. 1990, c. M.50:

Section 5. Participated in the discussions and/or voted about a matter in  
which the Member has a direct or indirect pecuniary interest.

Section 5.1 Failed to file a written statement of a declared pecuniary  
interest.

Section 5.2 Used their office to attempt to influence a decision or  
recommendation of an officer or employee of the municipality  
and/or the board about a matter in which the Member has a  
direct or indirect pecuniary interest.

3. I am:

an elector entitled to vote in a municipal election in the City of Kingston; or

a person demonstrably acting in the public interest for the reasons that follow:

4. I became aware of the facts constituting the alleged contravention on

which is not more than six weeks ago.

5. The facts constituting the alleged contravention are set out below along with all applicable supporting materials, documents and records attached to this document (attached additional pages or documents as necessary).

This declaration is made for the purpose of requesting that this matter be investigated by the Integrity Commissioner and for no other purpose.

Declared before me at the City of Kingston  
in the province of Ontario

on \_\_\_\_\_.

\_\_\_\_\_  
Signature of Declarant

\_\_\_\_\_  
A Commissioner for taking affidavits etc.

- Once this form is completed, contact the Office of the City Clerk at [cityclerk@cityofkingston.ca](mailto:cityclerk@cityofkingston.ca) or 613-546-4291 extension 1207 to set up a time to have your declaration commissioned.
- Do not sign the form before appearing at the Office of the City Clerk, located at Kingston City Hall, 216 Ontario Street.
- You may also contact the above with any questions regarding this form or the *Municipal Conflict of Interest Act*.

Notice of Collection: Personal information, as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), collected on this form will be used in accordance with MFIPPA, and all other relevant privacy legislation. Your personal information will be used by staff in the City Clerk's Department to process your complaint and to contact you if necessary. Please direct any questions about the collection, use, and disclosure of your personal information to the City Clerk, [cityclerk@cityofkingston.ca](mailto:cityclerk@cityofkingston.ca).