



City of Kingston

Robert Bruce Memorial Parking Garage Public Art Project

Call for Artist Expressions of Interest EOI #: ACS-2025-01

Addendum #1 – Stage 1 Questions and Answers

Question 1.

Is an annotated or simplified CV preferred?

Answer:

Either version is fine. Please provide a CV that best reflects and supports the public art project goals, and to help demonstrate your statement of interest and creative approach and aligns with the visual support material.

Question 2.

Can you include collaborative works and projects in the support materials?

Answer:

Yes, please note how you participated or contributed to the work and indicate this in the image file name or CV. For example: Artist Name, Painted Mural, Assistant Painter

Question 3.

Can mockups of concepts or proposals be submitted as part of the visual documentation and support material?

Answer:

Mockups and concept proposals for the Robert Bruce Memorial Parking Garage will not be reviewed by the Selection Panel as part of the Call for Expressions of Interest. Artists are encouraged to submit images that help to demonstrate their practice and previous work, and that best support the statement of interest and creative approach.

Question 4.

If submitting as a collective, how aesthetically and thematically connected do each of the 10 pieces need to be? Can each of the 10 artworks be different?

Answer:

Submissions from artist groups and collectives should demonstrate that there is a cohesive thematic approach to the project's intent and goals, as outlined in the statement of interest and creative approach. Collectives whose members' works vary in medium and visual style should demonstrate that the works will be connected thematically to the project.

Collectives with members who practice in a wide range of mediums are encouraged to submit visual documentation that best represents the creative approach of each member contributing to the EOI.

Question 5.

Please explain the digitization process and provide the specifications required for artists working in digital mediums.

Answer:

The shortlisted artists who are selected to develop and submit a detailed proposal will be required to create and submit high-resolution digital files of the public art designs. If the commissioned artist works in a digital medium, the final works will need to be submitted to the final dimensions of 72" x 51" at 300 DPI resolution. The City will work directly with a contractor to fabricate and install the artwork panels.

Question 6.

Can we submit digital works rather than works that require digitization?

Answer:

Yes, artists working in all mediums are welcome to submit an EOI.

Question 7.

How much relevant experience should an artist submitting an expression of interest have?

Answer:

Artists must demonstrate through their CV and visual documentation that they are eligible to submit to this EOI, that they have relevant experience for a project of this scale/size and to help demonstrate that they are able to execute their statement of creative approach.

This opportunity is open to artists at all stages of their career, as it only requires artists to create and submit final art works as proposed, does not require them to directly oversee and manage the fabrication or installation process. The commissioned artist(s) will have the opportunity to shadow City staff to gain knowledge in contracting public art fabricators.

Question 8.

Will the information presented and shared in the Artist's Information Session, including the slide presentation going to be on the website?

Answer:

The information shared in the PowerPoint presentation at the Artist Information Session is all included in the EOI on the City website. The presentation, transcript and recording will not be shared online.

Question 9.

Would you like applicants to explain their personal connection to the region? If so, in what way?

Answer:

Applicants are welcome to share their personal connection to the region if it informs their statement of interest and creative approach and is relevant to their submission to the Expression of Interest.

Question 10.

Will the successful commissioned artist be chosen by a selection panel or by public voting?

Answer:

The successful artist will be selected by a Selection Panel. This Panel is made up of arts professionals and community members. There is no public voting, but there will be an opportunity for public engagement. The three shortlisted artists' proposals will be made public on the City of Kingston's Get Involved platform for community input

and feedback. This feedback will be provided to the artists for consideration before the final submission deadline, but they will not be required to make edits to their proposals should they choose not to. The feedback will also be provided to the Selection Panel members for information purposes only.

Question 11.

If submitting as a collective, do all members need to be ‘professional artists?’

Answer:

Yes, all artists who submit including as part of a collective must identify as a professional artist. The City of Kingston uses the Canada Council for the Arts [definition](#) of a professional artist, which is an artist who:

- has specialized training in the artistic field (not necessarily in academic institutions)
- is recognized as a professional by his or her peers (artists working in the same artistic tradition)
- is committed to devoting more time to artistic activity, if possible financially has a history of public presentation or publication.

Question 12.

Based on the committee and the information collected, how much is history going to be reflected in the project?

Answer:

There is no requirement for the representation of ‘history’ to be included in responses to the call for expressions of interest.

Question 13.

The information session and Community Focus Group meeting report mention ‘traveling through space and transportation’, is that something that should be considered?

Answer:

The Community Focus Group report outlines all themes and ideas related to the location of the Robert Bruce Memorial Parking Garage, including ‘traveling through space and transportation’. All of the themes and ideas identified in the Community Focus Group report can be considered or reflected in an artist’s submission to the call for expressions of interest, but this is not a requirement. The EOI specifies the

project intent and themes that the project is seeking. Artists are encouraged to review the materials provided for inspiration while creating their statement of interest and creative approach, and are welcome to reference key points as they relate to their understanding and approach to the project intent.

Question 13.

Please review the Stage 1 selection process and elaborate on how the selection panel will select the three shortlisted artists.

Answer:

Artists and artist groups responding to the EOI are asked to demonstrate their artistic practice, provide a statement of interest and creative approach and provide relevant visual support material that demonstrates their artistic practice or practices.

Submissions to the EOI will be reviewed in consideration of the following criteria:

- Eligibility: Meets professional artist and geographic eligibility criteria
- Artist/Artist Group CV: demonstrates relevant artistic experience
- Statement of Interest and Creative Approach: demonstration of understanding of the project intent and findings of the Community Focus Group Report in the proposed creation of the works
- Visual documentation support material: Demonstrated ability by the applicant to create and produce art works in consideration of the scale and installation location

Selection Panel members review and score each submission based on the criteria. A Selection Panel meeting will be held to review each submission in consideration of each member's feedback and scoring and the three shortlisted artists will be determined by consensus.

Question 14.

If an artist's CV isn't very long, will that impact how the statement of interest and creative approach is weighted?

Answer:

Each of the submission requirements will be scored separately, with the total score affecting the ranking of each submission. The Selection Panel will be reviewing artist CVs to ensure they demonstrate alignment with the statement of interest and creative approach as well as visual documentation support material.

Question 15.

What type of media exposure with the stage 1 shortlist and stage 2 final commissioned artist expect to receive? Will there be photos with city officials and other project stakeholders?

Answer:

The names of the shortlisted artists will be shared once selected, and promoted through a communications plan, that will include a news release and social media campaigns. The artists' proposals, including an artist biography and statement will be shared publicly as part of the public engagement phase. The selected commissioned artist will be announced via City of Kingston communication channels and there will be an in-person project launch and artwork unveiling when the installation is complete, and key City staff, officials, partner organizations and the public will be invited to attend.

The City's Public Art projects receive web and print news media and coverage in the past and engagement on the City's social channels.

Question 16.

Are the three submission requirements best delivered as on PDF?

Answer:

All submissions to the EOI must be submitted via the Jotform via the City of Kingston's Opportunities for Artist's page. Email applications will not be accepted.

Question 17.

When naming files with the artist's name and work title, should the material or medium be included?

Answer:

You may include the medium and/or material along with the name of the artist and title of work.

Question 18.

Can we paint the di-bond panels, or will the images be reproductions? Where can I source di-bond panels to order and cut to size?

Answer:

The images will all be reproductions based on digitization of the public art designs. The City will coordinate the sourcing, printing, production and installation of the final works on di-bond panel.

Question 19.

The expression of interest specifies that the final artwork is to be printed on di-bond panels. Would the city consider an alternative art surface, a sculptural addition or a 3-D approach, Corten steel or cutting of the panels?

Answer:

Due to the nature of the project location, site and mounting system required, the final works will be represented as 2-dimensional works, printed onto di-bond panel and installed in a framing system. Alternative approaches to this installation method cannot be supported.